NPCI/UPI/OC-103/2020-21

03rd March, 2021

To,

All Members participating in various NPCI Products

Madam / Dear Sir,

Sub: Guidelines for Self-attestation by members/participants

We refer to our OC. NPCI/UPI/OC-99/2020-21 dated 12th January, 2021 regarding adherence to NPCI guidelines by members/participants. In this connection, we are pleased to inform that we are implementing a system based of self-attestation which shall simplify the task of confirming by members/participants on adherence to various NPCI guidelines/circulars.

The self-attestation check-list is based on documents such as Procedural Guidelines, Operating Circulars, Technical/Data specifications, etc. Members/participants shall submit self-attestation through the portal confirming compliance. The Self-attestation activity shall be on a periodic basis such as annually or as and when required.

User details need to be submitted in the format given in **Annexure A** for allowing access to the system by members/participants. This has also been shared in the email dated 12th January, 2021. Members/participants who have still not taken access to the portal are requested to submit the details in the format URGENTLY.

Members/participants are expected to submit self-attestation by 30th April, 2021.

Please make a note of the contents herein and disseminate the information contained herein to the officials concerned.

Yours truly,

Praveena Rai
Chief Operating Officer

Encl: **1. Annexure A -** Member/Participant User registration form

<To be submitted on the letter head of the member/participant>

Member/Participant User Registration Form

Access to web portal for Self-attestation submission

Bank/Member/Participant Name: _____

Location: _____

Role	Product	Name of the official	Designation	Email ID	Mobile Number
Maker					
Checker (Senior official)					

Authorised Signatory

Name:

Designation:

(Affix seal)