

NPCI/RuPay/027/2023-24

29<sup>th</sup> December 2023

To,

All Members – Banks, Payment Aggregators and Merchants

Dear Sir / Madam,

**Subject: Monthly Reporting Template for Payment Aggregators and key Merchants**

As part of our ongoing effort to streamline reporting procedures and enhance transparency, we are introducing a standardized monthly reporting format for all payment aggregators and key merchants, effective from 01<sup>st</sup> February 2024. The reporting format aims to provide a clear and concise overview of key metrics, enabling us to track progress more effectively and improve customer experience.

**Reporting Period:** Each report should cover the entire calendar month, starting from the 1<sup>st</sup> day of the month and ending on the last day.

**Submission Deadline:** Reports should be submitted no later than the 5<sup>th</sup> business day of the following month.

You can email your monthly reports to:

- [dl\\_payment.solutions@npci.org.in](mailto:dl_payment.solutions@npci.org.in)
- [dl\\_rupay.team@npci.org.in](mailto:dl_rupay.team@npci.org.in)

The payment aggregators and key merchants shall submit the data as per the data submission format outlined in Annexure I and Annexure II respectively. Please ensure that all figures are accurate and submitted by the specified deadline, which is the 5<sup>th</sup> business day of each month.

We appreciate your cooperation in adhering to this new reporting format. Thank you for your continued partnership.

Yours sincerely,

SD/-

Kunal Kalawatia

Chief of Products

### Annexure I – Payment Aggregators

Payment Aggregator Name - (MM/YYYY)

Online Aggregator (ECOM):	Volume (Mn)	Value (INR Cr)	Success Rate (%)
RuPay Debit			
RuPay Credit			
RuPay Prepaid			
Overall RuPay (Debit, Credit and Prepaid)			
Other transactions	Volume (Mn)	Value (INR Cr)	Success Rate (%)
Autopay			
Refund processed			
Market share	Volume share (%age)	Value share (%age)	
RuPay Market Share			
Merchant Summary:	No. of merchants	No. of tokens created	No. of tokens processed
Guest Checkout / Alt ID Tokens			
Card on File Tokens			

Offline Aggregator (POS):	Contact			Contactless		
	Volume (Mn)	Value (INR Cr)	Success Rate (%)	Volume (Mn)	Value (INR Cr)	Success Rate (%)
RuPay Debit						
RuPay Credit						
RuPay Prepaid						
Overall RuPay (Debit, Credit, Prepaid)						
Other transactions	Volume (Mn)	Value (INR Cr)	Success Rate (%)			
Bharat QR						
Refund Processed						
Terminal count	During Last month	Total count (till date)				
No. of POS Terminals Deployed						
Merchant Summary:	No. of merchants					
Merchant count						
Market share	Volume share (% age)	Value share (%age)				
RuPay Market Share						

**Annexure II – Merchants**

**Merchant Name - (MM/YYYY)**

<b>Merchant (ECOM):</b>	<b>Volume (Mn)</b>	<b>Value (INR Cr)</b>	<b>Success Rate (%)</b>
RuPay Debit			
RuPay Credit			
RuPay Prepaid			
Overall RuPay (Debit, Credit and Prepaid)			
<b>Other transactions</b>	<b>Volume (Mn)</b>	<b>Value (INR Cr)</b>	<b>Success Rate (%)</b>
Autopay			
Refund processed			
<b>Market share</b>	<b>Volume share (%age)</b>	<b>Value share (%age)</b>	
RuPay Market Share			
<b>Merchant Summary:</b>	<b>No. of tokens created</b>	<b>No. of tokens processed</b>	
Guest Checkout / Alt ID Tokens			
Card on File Tokens			