

NPCI/2019-20/NACH/021

January 13, 2020

To

All the NACH member banks

Revised NACH mandate format

The existing physical mandate format has been reviewed and it has been decided to revise the format in order to provide additional space for the users to affix their signature. The revised format is approved by the NACH Steering committee.

The specimen of the new format is provided in Annexure - 1. The member banks and other constituents may please take note of the following:

1. The current format continues to be valid.
2. The banks receiving the mandates in the current format even after the new format is effective should not return such mandates for the reason "Mandate not in standard format".
3. The banks and constituents should print all the new stationary in the new format only.


The new format is implemented with immediate effect.

With warm regards,



Giridhar G. M.
Chief - Offline product operations & technology

Annexure -1

 <small>भारतीय राष्ट्रीय भुगतान निगम NATIONAL PAYMENTS CORPORATION OF INDIA</small>	UMRN <input style="width: 100%;" type="text"/>	Date <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>
	Utility Code <input style="width: 100%;" type="text"/>	<input type="radio"/> Create <input type="radio"/> Modify <input type="radio"/> Cancel
Sponsor Bank Code <input style="width: 150px;" type="text"/>	I/We authorize <input style="width: 300px;" type="text"/>	
To debit (tick✓) <input style="width: 150px;" type="text"/>	Bank a/c number <input style="width: 200px;" type="text"/>	
With Bank <input style="width: 300px;" type="text"/>	IFSC/MICR <input style="width: 150px;" type="text"/>	
an amount of Rupees <input style="width: 250px;" type="text"/>	₹ <input style="width: 50px;" type="text"/>	
Debit Type <input type="checkbox"/> Fixed Amount <input type="checkbox"/> Maximum Amount <input checked="" type="checkbox"/> Frequency <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Half Yearly <input type="checkbox"/> Yearly <input type="checkbox"/> As & when presented		
Reference 1 <input style="width: 150px;" type="text"/>	Reference 2 <input style="width: 150px;" type="text"/>	
<small>1. I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank. 2. This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorising the user entity/Corporate to debit my account, based on the instructions as agreed and signed by me. 3. I have understood that I am authorized to cancel/amend this mandate by appropriately communicating the cancellation / amendment request to the user entity / corporate or the bank where I have authorized the debit.</small>		
From <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>		
To <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>		
Or <input type="checkbox"/> Until Cancelled	Signature of primary account holder _____	Signature of account holder _____
Phone No. <input style="width: 150px;" type="text"/>	Signature of account holder _____	
	1. <input style="width: 150px;" type="text"/> Name as in bank records	2. <input style="width: 150px;" type="text"/> Name as in bank records
		3. <input style="width: 150px;" type="text"/> Name as in bank records