PROCESS FOR ACCESSING
CTS
NATIONAL ARCHIVAL SERVICES

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1.0 Document and details required from Bank

Direct Member Banks: Bank's with own CHI

- ➢ CHI server's Cluster, Primary & Secondary IP address (starts with 192.168.__)
- ➢ Execution Service level Agreement

Indirect Member Banks: Banks without own CHI and via Internet

- ➢ System IP
- ➢ Public range IP
- ➢ Execution Service level Agreement

2.0 Port Opening

After the banks submitting the relevant documents, the ports need to be enabled at both NPCI and bank's end.

- ➢ **At NPCI**
  - o Bank's IP address will be allowed at NPCI firewall
  - o CTS NAS URLs to be shared with Bank
- ➢ **At the Bank**
  - o Allow NAS server IP 192.168.239.10 in firewall
  - o Enable Port number 443 as unidirectional (Bank to NPCI)
  - o On confirmation from NPCI, Banks can access NAS URLs for (image, Report, Websat) from CHI
  - o Provide confirmation on successful accessibility

Network Support

- o In case of trouble in accessing, Network support of NPCI will work with bank's team for trouble shooting.

3.0 NAS User Request Form (URF)

- o Duly filled URF to be submitted (Annexure A)
- o NPCI reserves the right to limit the number of user ids per bank
- o Banks should apply to get admin access to each grid for the purpose of Password reset and user unlock for the bank users

4.0 On boarding banks

- o On receipt of URF from, User ID will be created and the same will be communicated to the member banks.

5.0 URLs for accessing NAS from Bank's CHI server

- o For accessing Cheque Images : https://192.168.239.10/inquiry/brand/Cheque/
- o For accessing Session Reports : https://192.168.239.10/inquiry/brand/Report/
- o URL for accessing to use Admin rights (Password reset and ID unlock)
  https://192.168.239.10/wvsat/init.do?brand=ncr

6.0 Support

- ➢ Member banks can submit the following requests to the respective Grid office at Chennai, Mumbai and Delhi.
  - o New User ID creation
  - o Deletion of User ID
  - o Modification of User access
- ➢ Respective Grid team will send the above said requests to the centralized NAS desk for doing the needful.
- ➢ Member banks are requested to use the subject line as mentioned below while forwarding the requests
  - o Subject : *NAS – <User ID creation> – <Bank Name> - <Grid>*

7.0 Point to be remembered

- o Access can be granted to specific GRID / all GRID data
- o Banks Can access only session reports and cheque images of own bank only (no indirect/sub member type II banks details)
- o Banks should have at least one Admin user Id

NPCI भारतीय राष्ट्रीय भुगतान निगम
NATIONAL PAYMENTS CORPORATION OF INDIA

Annexure A – User Request Form

Ticket ID (For NPCI Use)	
User ID Request	**Create / Modify / Disable / Delete**
Bank Name	
Bank Routing Number code	
Service Branch IFSC Code	
Employee ID and Name	
Email Id and Mobile Number	
Existing User ID*	
* User ID Mandatory for Modify request	

Access Required for	☐ Northern Grid ☐ Southern Grid ☐ Western Grid ☐ All Grids

Access Through NPCInet* *****Mandated for Direct members in respective GRID	**CHI Primary IP**	
	CHI Secondary IP	
	CHI Natted IP	
Access Through Internet	**System IP**	
	Public IP Range	

Role Type	Details	Tick as Appropriate
Bank Administrator	Reset Password of Users within Domain	☐
Bank Viewer	Normal View Rights	☐

Declaration: I agree to take all precautions and security measures as recommended in the IT security policy, procedures and all guidelines issued from Time to time in this regard. I will use the application and systems as per the laid down procedures and will not attempt unauthorized access and changes to data.

	Signature	Seal
Requestor Signature with Date & Seal		
Approver Signature with Date & Seal		

For NPCI Use Only:		
Approved By		
User ID Created		
Maker		
Checker		

Disclaimer : Usage of data for legitimate usage and adherence to regulatory, applicable governments' laws and NPCI's guidelines